



F.No. 5-1/JNV-KLB-1/TENDER/2018-19/

Date:

सेवा में/To

महत्वपूर्ण सूचना - कृपया सभी नियम और बंधनों को अच्छी तरह से जाँच पड़ताल कर ले ताकी विद्यालय और टेंडरर के बीच कोई असमंजस स्थिति पैदा न हो। **“IMPORTANT NOTICE – PLEASE GO THROUGH ALL THE TERMS & CONDITIONS, VERY CAREFULLY BEFORE FILLING THE FORM SO AS TO AVOID UNWARRANTED INCONVENIENCES TO BOTH , THE TENDERER & VIDYALAYA”**

TERMS & CONDITIONS FOR QUOTATIONS/TENDERS FOR THE YEAR 2018-19
(This document contains four pages)

TENDER FORM COST Rs.200/-

1. Sealed Quotations / Tenders for the supply of the articles shown in the attached statement are invited by the undersigned from **06.05.2018 to 26.05.2018 during the office hours (9.00 am to 4.00pm on all working days)**. Quotations should be sent under strong sealed cover marked as **“Tender for the supply of _____”** and not by name. The last date for submission of sealed quotations is **26.05.2018 up to 5.00pm**. The tenders /quotations will be opened in the office of the **Jawahar Navodaya Vidyalaya Kalaburagi - 01 on 28.05.2018 in the presence of PAC Members**.
It is compulsory for all the bidders to attend the same.
2. The quotations shall be submitted in accordance with the following terms & conditions unless specified otherwise in the quotations it shall be construed that the terms & conditions stipulated hereunder have been agreed to.
3. The rate should be Free On Road (FOR) , door delivery basis & must include all kinds of Taxes imposition whatever liable in respect of the supplies. The Vidyalaya will not pay any tax, freight etc. beyond the quoted rates on whatever ground at any stage during the validity of the tender/quotation which has been explicitly stipulated in the quotation in the event of acceptance of the quotation.
4. There should NOT be any overwriting or corrections in the quotation/rates. In case, if a figure is to be amended, it should be neatly scored out by single line, the revised figure written above and the same should be attested with full signature, Seal & date. In the absence of attested signature, the quotation/rates is/are liable to be rejected.
5. The undersigned does not bind herself to accept the lowest quotation OR rates and reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the quotation or in respect of any one or more than one articles specified in the quotation as she may decide.

6. On acceptance of the quotation it will become a contract and shall be bound by the terms & conditions of the quotation. The contract shall be executed in Document paper (Bond paper / E Stamp Paper) worth Rs.100/-, the cost of which will be borne by the bidder only.
7. The party/person/persons whose quotation/rates is/are accepted, hereinafter, called the contractor, shall deposit an earnest money of Rs.2% of the estimated value of supply for the entire year or at the rate specified for each item along with the quotation which shall be refunded in the event of non-acceptance of the quotation. The earnest money will be forfeited in the event of failure to comply with any of the terms and conditions of the quotation. In the event of acceptance of the quotation/rates, either in whole or partly, the earnest money will be adjusted towards **Security Deposit (SD), which will be @ Rs.10% of the estimated value of supply or at the rate, specified for each item** which shall be refunded only after completion of supply to the full satisfaction of the undersigned in case of Consumable items and only after expiry of warranty period, wherever applicable OR after completion of six months in case of other NON-CONSUMABLE ITEMS. In case of non-completion of supply or supply of sub-standard items or the supplied items/equipment is/are found, on a later date, to be not as per the approved specification, the **SD will be forfeited**. The EMD or SD should be remitted by way of crossed Demand Draft of Nationalised Banks drawn in favour of 'THE PRINCIPAL, JAWAHAR NAVODAYA VIDYALAYA, Kalaburagi 1 ONLY on Union Bank of India, Kalaburagi Branch. Other mode of payment like DD on Nationalised Banks etc., will also be accepted.
8. Bidder/Supplier/Contractor must attach an attested copy of his/her Pan & GSTIN Reg No along with an attested copy of the first page of his Bank Pass Book of existing SB account, along with the quotation/tender. And the quotation/tender without the same is liable to be rejected.
9. If the contractor is not agreeable to pay Security Deposit, the reasons thereof should be specified & the undersigned reserves the right to accept or reject the request.
10. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance, the undersigned shall be at liberty to purchase the articles from any other sources or from the open market or get the rest of the contract completed by any other person or firm and the difference of price, if any, shall be deducted from the earnest money/security deposit & in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount to the Vidyalaya and the Vidyalaya will adopt any other method to realize the same.
11. The quantity of each or all the articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason thereof. Samples for Articles/items shall be provided by the Vidyalaya, wherever required and supplier/contractor has to provide samples, wherever demanded by the Vidyalaya and the samples will be kept in the Vidyalaya till the expiry of validity of the tender/quotation.
12. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and the contractor/bidder is liable to provide the sample or give the demonstration free of cost, if & so demanded.
13. In the event of acceptance of the quotation and placing of the order for supply of the articles ordered-for would be subjected to an inspection by the undersigned or his representative (s) and are liable to be rejected if the articles supplied are not according to approved sample or do not conform to the specification prescribed. Rejected items/articles have to be taken back from the Vidyalaya campus instantly at the cost of the supplier.
14. For packed/sealed items, the rates accepted will be less than OR equal to MRP and in NO case, rates more than the MRP will be paid. In case of decrease in the MRP on any later stage within the contract period, the reduced amount will only be paid. And in case of increase, the Vidyalaya will NOT be liable to pay the increase/difference in rates.

15. Wherever any FREE item/article OR COMPLIMENTARY/GIFT is OFFERED by manufacturer / dealer / distributor, the free offered items must be provided along with such supply.
16. All the items, which are in Kg./Liters etc. will be accepted duly weighed in the Vidyalaya and MUST BE EXCLUDING THE PACKING MATERIALS viz. Gunny Bags, Plastic Bags, Tins /canes, rope/coir etc. used to tie/stitch the packing etc. i.e. any items used either to pack/bring/transport the items to the Vidyalaya will be EXCLUDED from measurement / weighing.
17. The rates quoted by the contractor shall hold good up to **31-03-2019 (Extendable up to 30-04-2019 if need arises at the discretion of the undersigned)**, or further on mutual agreement, if the undersigned desires so. No amendment in the rate will be accepted due to increase in the rate of Sales Tax during the period of execution of contract OR during the renewed / extended contract period, if applicable.
18. The contractor shall be required to fix a tin label on the equipment/machines etc. supplied by him, giving his/his firm's name, address and year of manufacture (applicable for equipment/machines etc only).
19. The amount of security deposit shall be retained by the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing within this period in the non-consumable articles supplied.
20. These instructions to tenders are to be signed by the contractors and returned with the tender.
21. The rates of EMD & Security Deposit for each item are given separately as annexure to this.
22. The sample, wherever applicable, should be sent along with the quotation.
23. Party/bidder/person, bidding in any tender/quotation **HAS NO** right to include/incorporate or insist any terms OR conditions or demands for supply/service of any items. And the decision of the undersigned on any matter, in the best interest of the Vidyalaya, shall be final and binding.
24. TDS will be deducted from the service contracts like, Tailoring, Painting labour charge as per the Income Tax rule as applicable from time to time.
25. Quotations which do not comply OR agree with the above terms & conditions are liable to be rejected.
26. Bidder/party shall NOT strike out any of the above 26 terms & conditions and if done so, his/her/their quotation will be rejected summarily.
27. All payments will be made only against genuine authentic Bills raised in favor of the Principal **JNV Kalaburagi - 01** and only through **Online PFMS Mode**
28. **Payment will also be made only in the name of the Billing particulars which should tally with the tender particulars and not in favor of the individual's name.**

**Principal
JNV Kalaburagi-1**

Signature of the Tenderer.

I/We, _____ (Name of the bidder party/person/Supplier) have read/gone through all the terms & conditions, enlisted above from Sl. No.1 to 28 and fully agree to comply with the same and to participate in the bidding for the supply of _____ (Items/articles) to the Jawahar Navodaya Vidyalaya, Kalaburagi - 1, Dist.Kalaburagi, Karnataka for the year 2018-19 Accordingly, I/We hereby submit my/our competitive rates/quotation along with a **demand draft bearing No._____ dated_____ for Rs._____ drawn in favor of the Principal, Jawahar Navodaya Vidyalaya, Kalaburagi-1 on Union Bank of India, Kalaburagi Branch** towards EMD and other required documents in a sealed cover for your consideration.

I/We have NOT included/incorporated any terms OR conditions as our own and shall NOT insist to accept any of our terms conditions till the expiry of contract and the decision (s), taken by you in regards to my/our quotation/rates will be accepted by me/us.

My name/the name of my/our firm has NOT been black-listed by any of the Governmental or Government aided Agency/department, Public Sector Undertakings, and Cooperative Societies etc. In case it is proved otherwise, the Principal, JNV, Kalaburagi - 01 will be at liberty to cancel the tender/quotation/contract instantly without any notice to me/us and also can proceed with other administrative/legal action (s), as deemed fit.

Further, I/We have read the terms and conditions mentioned above and accept the same in Toto. In case of acceptance of my tender I/We shall deposit Security Deposit (less EMD already attached with our quotation), shall sign the contract agreement in Document Paper (Bond Paper) worth Rs.100/- and shall ensure timely supply of materials as per the approved specifications and your requirement during the contract period.

Place:

Signature of the Tenderer/Bidder
With date seal of the firm

Date:

PHONE Nos. _____

Fax No. _____

E-Mail _____

Witness-I Name-

Address-

Occupation-

Witness-II Name-

Address-

Occupation-

favour